

Self-service

You must be registered as a user to enter the library outside staffed opening hours.

Scan your health security card/library card in the card reader at the entrance and enter your PIN to gain access. You are not permitted to let others in with you. For security reasons, the library is under video surveillance.

It is not permitted to use intoxicants in the library. Please take good care of the library and maintain peace and order. You must follow instructions from staff. Failure to do so may result in you being expelled and suspended.

Citizen Services

If you wish to visit Citizen Services at the libraries in Værløse and Farum, you must book an appointment in advance.

Book an appointment online at

furesoe.dk/borgerservice

or by telephone: **7235 4000**

(telephone hours: Monday–Friday 10am–2pm, Thursday 10am–5pm)

In **Farum**, you can get help with MitID, passport renewals for adults and digital self-service.

In **Værløse**, you can also get help with new passports, driving licenses, entry permits, etc.

Always remember to bring your ID.



Farum Library

Kulturtorvet 12, 3520 Farum

Tel: 7216 4040

farumbibliotek@furesoe.dk

Self-service*

Monday–Thursday

8am–8pm

Friday

8am–6pm

Saturday and Sunday

9am–4pm

Staffed opening hours

Monday–Wednesday

10am–6pm

Thursday

10am–1pm

Friday

10am–4pm

Saturday

10am–2pm

Værløse Library

Bymidten 48, 3500 Værløse

Tel: 7216 4040

bibliotek@furesoe.dk

Self-service*

Monday–Thursday

8am–8pm

Friday

8am–6pm

Saturday and Sunday

9am–4pm

Staffed opening hours

Monday and Thursday

2pm–6pm

Tuesday and Friday

10am–2pm

Hareskov Library

Poppel Allé 12, 3500 Værløse

Self-service* daily 7am–10pm

**Access restricted to registered users*

*For opening
hours during
holidays and on
public holidays, see
furbib.dk*

FURESØ BIBLIOTEK VÆRLØSE

Welcome to the library

furbib.dk

Sign up

If you are aged 18 or over, you can sign up using MitID at **furbib.dk** or by visiting Værløse or Farum Library in person (please bring your health security card). Changes of address are updated automatically, and you can update your email address, phone number and PIN yourself at **furbib.dk** or via the **library app**.

Children and young people under the age of 18 must have their parents' or guardian's permission to be issued with a library card or to use their health security card.

It is free to borrow materials and use the library's digital services, but some services require you to live in Furesø Municipality. Your health security card is your library card, and you are responsible for any materials borrowed using it.

Reserving materials

You can reserve materials on **furbib.dk**, **bibliotek.dk**, via **the app**, by telephone or in person. When the material is ready for collection, you will receive a text message or email with a pickup number. You can also view pickup numbers in **the app**.

If you are going on holiday, you can pause your reservations on **furbib.dk** (*however, this only applies to reservations for materials owned by Furesø Libraries*).

Loans from other libraries

If you wish to borrow materials that the library does not have, it may be possible to obtain them from another library in Denmark. At **bibliotek.dk**, you can search across research and public libraries, and you can reserve materials that can subsequently be picked up and returned at Furesø Libraries.

You can also return materials that you have borrowed from other libraries. However, it is not possible to obtain a return receipt, and you are personally liable for the materials should they go missing on their way back to the library.

Returning materials

You can return materials during opening hours or via the self-service return machines at

- **Værløse** – at the right of the entrance
- **Farum** – at the entrance to Kulturhuset by Bytorvet
- **Hareskov** – at the entrance.

Renewing loans

You can only renew your loans when there are 7 days or fewer remaining on the loan period. You can renew your loans up to three times on **furbib.dk** or in **the app**, provided the material has not been reserved by another loaner.

Loan periods

The loan period is 31 days.

Exceptions:

Loans to institutions: 60 days.

Loans to reading groups: 45 days.

Magazines, computer games, quick-read books and films: 14 days.

Films and games obtained from other libraries may have different loan periods.

Check the loan periods for your materials on **furbib.dk**, in the app or on your receipt. It is always your own responsibility to meet the deadlines for borrowed materials.

The library may set limits on the total number of materials borrowed by each user, cf. the Executive Order on Library Services, Section 13. For up to four weeks after return, the library can see who has borrowed a material.

You will be barred from borrowing from the library if borrowed materials are repeatedly not returned, are returned in a damaged condition, or if you owe 200 kr. or more.

Fees

Children and young people under the age of 18 do not pay any fees. Adults must pay a fee if the loan period is exceeded.

1 - 7 days: 20 kr.
8 - 30 days: 95 kr.
> 30 days: 230 kr.

Compensation

If materials go missing or are damaged, they must be compensated. The library accepts no liability for damage caused to your own equipment whilst playing films, games or music.

If you are charged a fee or are required to compensate materials, an invoice will be sent to your digital mailbox. You can also pay via **furbib.dk** or **the app**.

All payments are made electronically. If you are exempt from digital mail, you will receive a payment slip by post.

See more at **furbib.dk**.